



# Water Act Fact Sheet

## Temporary Diversion of Water

---

Alberta's **Water Act** requires a licence be obtained before diverting and using surface water and groundwater.

A temporary diversion licence provides authority for diverting and using surface water or groundwater on a temporary basis up to a maximum period of one year. This licence identifies the source of water supply, location of the diversion site, allocation of water allowed from the source(s), and the conditions under which the diversion and use must take place.

Applicants are responsible for obtaining rights-of-access to lands where the temporary diversion is proposed.

### When do I need to apply for temporary diversion licences?

When there is a need for a short-term diversion and use of water for purposes such as:

- Emergency water supply such as filling dugouts during drought, until main water source is available, etc.
- Obtaining data through monitoring well pumping
- Dust control, bridge washing, etc.
- Drilling oil and gas wells (drilling fluid)
- Other short-term use except where exempted under Schedules 3 and 4 of the *Water Act*, *Water (Ministerial) Regulation* (the Regulation)

A copy of a temporary diversion licence must be kept at the diversion site(s) or in vehicles used for water hauling. Therefore it is important to plan ahead and make application to obtain a temporary diversion licence before diverting water.

### How do I apply for a temporary diversion licence?

The following are acceptable methods for applying:

- Submitting an application form or letter by fax, mail, or e-mail
- Providing the required information by telephone or
- Applying in person at an Alberta Environment District Office (see page 2)

### What information is required?

The applicant should supply the following information:

- Name, address and telephone number of the person responsible for the diversion
- If applicable, name, address, and telephone number of a contact person
- Identify the supply as surface water supply (names or unnamed) or groundwater
- Legal land description of the diversion site(s)
- Volume of water to be diverted
- The approximate commencement date and duration period of the diversion
- The purpose (i.e. reason for the water diversion)

### Are temporary diversion licences required for all purposes?

The following diversions do **not** require a licence:

- Statutory household use
- Traditional agriculture use
- Fire-fighting
- Wells equipped with hand pumps
- Operating an alternative watering system, using surface water, for livestock that are generally grazed
- Other uses where exempted under Schedules 3 and 4 of the Regulation

For further information on exemptions, please see [www3.gov.ab.ca/env/water/Legislation/WaterAct.html](http://www3.gov.ab.ca/env/water/Legislation/WaterAct.html) or contact the nearest Regional office (see page 2).

The Director may request other information such as:

- Legal land description where water will be used or where water is released to a water body
- Other information as required based on site specific situations

## Alberta Environment District Offices

Alberta Environment, Northern Region  
Peace River District  
Bag 900-5, Provincial Bldg  
Peace River, Alberta T8S 1T4  
Telephone: (780) 624-6167  
Fax: (780) 624-6335

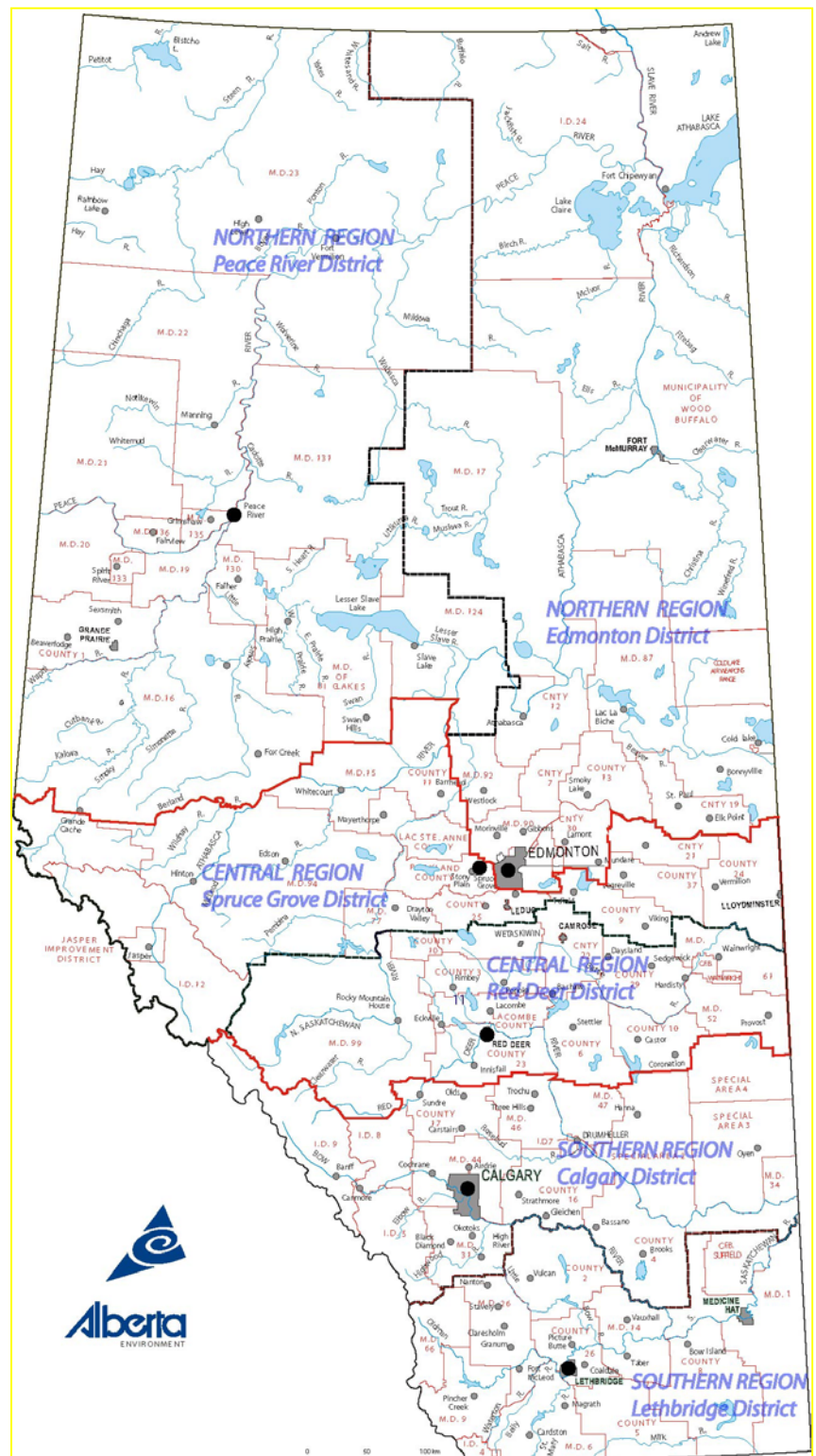
Alberta Environment, Northern Region  
Edmonton District  
111, 4999 – 98 Avenue  
Edmonton, Alberta T6B 2X3  
Telephone: (780) 427-5296  
Fax: (780) 427 - 7824

Alberta Environment, Central Region  
Spruce Grove District  
Suite 1, 250 Diamond Avenue  
Spruce Grove, Alberta T7X 4C7  
Telephone: (780) 960-8600  
Fax: (780) 960-8605  
*Email:*  
[waterapprovals.sprucegrove@gov.ab.ca](mailto:waterapprovals.sprucegrove@gov.ab.ca)

Alberta Environment, Central Region  
Red Deer District  
3rd Floor, 4920 - 51 Street  
Red Deer, Alberta T4N 6K8  
Telephone: (403) 340-7052  
Fax: (403) 340-5022  
*Email:*  
[waterapprovals.reddeer@gov.ab.ca](mailto:waterapprovals.reddeer@gov.ab.ca)

Alberta Environment, Southern Region  
Calgary District  
2938 – 11 Street NE  
Calgary, Alberta T2E 7L7  
Telephone: (403) 297-6582  
Fax: (403) 297-2749

Alberta Environment, Southern Region  
Lethbridge District  
200 – 5 Ave South, Provincial Bldg  
Lethbridge, Alberta T1J 4L1  
Telephone: (403) 382-4254  
Fax: (403) 381-5337



## Application under the *Water Act* for a **TEMPORARY DIVERSION LICENCE**

Documents or information provided to Alberta Environment pursuant to section 15(1)(a) of the *Water (Ministerial) Regulation* are public records and accessible by the public.

### Applicant / Owner:

Print Name or Company Name:	Contact Person (Please print):	Home phone or Email:	Bus. Telephone: ( )
Address (Street, PO Box, etc.):	Place, Province:	Postal Code:	Fax: ( )

### Applicant/Owner's Representative (if applicable):

Company Name:	Contact Person (Please print):	Bus. Telephone: ( )	Fax: ( )
---------------	--------------------------------	------------------------	-------------

### Affected Water Sources (location of works and activities):

Source (e.g. lake, stream, or name of source, if known)	Diversion/Activity Location					Annual Quantity (show units)	Rate of Diversion (show units)	Point of Use					Purpose (e.g. stock, drilling, etc.)	
	¼	sec	twp	rge	m			¼	sec	twp	rge	m		

Are you the registered landowner? Yes  No  If no, written consent from the landowner is required.

Please attach a separate sheet if you wish to provide more information.

Diversion Start Date: \_\_\_\_\_ Diversion Finish Date: \_\_\_\_\_

### Statement of Confirmation:

The information given on this form is true to the best of my knowledge.

\_\_\_\_\_  
Date of Signing                      Signature                      Print Name                      Company Name  
(if applicable)

### OFFICE USE:

<input type="checkbox"/> Exemption (no licence required) under - Water (Ministerial) Regulations Schedule 3, Section 1(c) - or (specify) _____	
Designated Director under the <i>Water Act</i>	Date

or

<input type="checkbox"/> The applicant is authorized to commence water diversion, subject to the attached condition(s), upon receipt of application with signature of the Designated Director under the <i>Water Act</i> .	<input type="checkbox"/> Approved Water Management Plan:
	<input type="checkbox"/> Licence number: <input type="checkbox"/> File number: Expiry Date:
Designated Director under the <i>Water Act</i>	Date